

MINUTES
Saskatchewan Association for Safe Workplaces in Health
Annual General Meeting
Conexus Arts Centre - Regina
March 22, 2016

Item	Discussion	Action/Decision
1. Call to Order	Greg Cummings called the meeting to order at 11:50 a.m.	MOTION: To accept the 2016 AGM agenda as distributed. Moved by John-Paul Cullen. Seconded by Corinne Pauliuk. Carried.
2. Adoption of the 2015 AGM Minutes	The minutes were reviewed and Greg called for a motion to approve the minutes from 2015.	MOTION: To approve the minutes from the 2015 Annual General Meeting as distributed. Moved by Renee Honoway. Seconded by Randa Schikosky. Carried.
3. Review of the Proposed Bylaw Amendments	<p>Lori Johb presented the proposed bylaw changes providing rationale for each item. Changes included:</p> <ul style="list-style-type: none"> • <i>6.1 Board Structure</i> – Preference for the worker Director at Large position would always be a non-union appointment. If unable to fill with a non-union person the position would rotate among the five unions. • <i>6.2 Election and Term of Office</i> – <ul style="list-style-type: none"> b) Remove reference to Directors appointed for a maximum of three, two-year terms. Also remove reference to requiring a reappointment of 50% of the Board annually. c) Remove entire clause regarding Director appointment of no more than three terms and not to include any time served as a Director prior to March 12, 2010. e) A director filling a vacancy shall complete the term of office of the Director who has ceased to be a Director (remove reference to thereafter may be elected/appointed for three consecutive full terms). f) Remove entire clause referring to a Director who has served three consecutive terms and may only be re-elected following a one year absence from the Board. 	MOTION: To accept the proposed Board Bylaw edits as presented. Moved by Corinne Pauliuk. Seconded by Beth Adashynski. Carried.

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	<ul style="list-style-type: none"> • <i>6.6 Removal of Elected Directors at Large</i> – Entire section to be removed. • <i>6.8 Filling Vacancies</i> – add 6.8 c) Board chair will notify members about upcoming vacancies no less than 90 days prior to the AGM if sufficient notice is given by the departing member. • Any reference to ‘corporation’ throughout the bylaws shall be changed to ‘organization’. 	
4. CEO Report	<p>Sandra Cripps provided a presentation providing an overview of SASWH’s programs and services as well as highlighting some of the work and achievements from 2015 including:</p> <ul style="list-style-type: none"> • SASWH education and training statistics • Safety talks and drawing attention to Workplace Civility • Connecting with members • Ergonomic training for certification • TLR Program enhancements • Release of a new Personal Private Care Home Licensee Guide • Completion of a Safety Management System Policy Manual • Update on the provincial safety measures • WCB premium rates 	
5. Auditors’ Report and Financial Statements	Denise Dick, Finance Committee Member, reviewed the audited financial statements providing background on some of the more noteworthy expenditures from 2015.	MOTION: To approve the 2015 Audited Financial Statements as presented. Moved by Corinne Pauliuk. Seconded by Jaimie Piper. Carried.
6. Appointment of Auditor	Denise Dick asked for motion to retain KPMG as the auditor for the next three years.	MOTION: To retain KPMG as the auditor for SASWH for 2016-2018. Moved by John-Paul Cullen. Seconded by Jaimie Piper. Carried.

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7. Present Spotlight on Safety Awards	<p>Safety awards which were spotlighted by SASWH were presented to two facilities which displayed exceptional results in creating and maintaining a safer workplace.</p> <ol style="list-style-type: none"> 1. Mont St. Joseph Home, Prince Albert (accepting award was Joan Byrne and Bruce Grimwood). 2. Battlefords Residential Services Inc., North Battleford (accepting award was Jill Schick). 	
8. Adjournment	Meeting was adjourned at 12:45 p.m.	MOTION: To adjourn the 2016 Annual General Meeting. Moved by Jan Senik.