

**MINUTES**  
**Saskatchewan Association for Safe Workplaces in Health**  
**ANNUAL GENERAL MEETING**  
**Queensbury Convention Centre - Regina**  
**March 22, 2018**

Item	Discussion	Action/Decision
1. Call to Order	Lori Johb called the meeting to order and asked everyone to review the agenda.	<b>MOTION:</b> To accept the 2018 AGM agenda as distributed. Moved by Cory Ouellette (SK Cancer Agency). Seconded by Gwenn Jones (Regina Residential Resource Centre). Carried.
2. Adoption of the 2017 AGM Minutes	The 2017 minutes were reviewed by the members and Lori asked for a motion for approval.	<b>MOTION:</b> To approve the minutes from the 2017 Annual General Meeting as distributed. Moved by Gwenn Jones (Regina Residential Resource Centre). Seconded by Elaine Harding (Orange Memories Care Home). Carried.
3. CEO Report	<p>Sandra Cripps provided an overview of SASWH's programs and services and highlighted some of the work and achievements from 2017 including:</p> <ul style="list-style-type: none"> <li>• The majority of injuries continue to be shoulder and back.</li> <li>• The premium rate will remain at \$1.60, although WCB is subsidizing the healthcare sector by \$0.02 in 2018 only to keep it at its current rate.</li> <li>• Uptake on our programs and services has accelerated in 2017. Employees receiving training from SASWH has also increased significantly.</li> <li>• We are on target for meeting the strategic priorities.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Work continues focusing on violence prevention and a new "I will Report" campaign will be rolling out bringing more attention to violence in the workplace.</li> </ul>	
<p>4. Bylaw Changes</p>	<p>The following proposed changes to the Bylaws were brought forward for approval:</p> <p><b>Section 1.1 - Definitions</b> (last paragraph)</p> <p>"WCB G22 Rate Code" means a specific group of employers classified according to the Saskatchewan Workers' Compensation Board. G22 is the group of health service providers in the province including, for example, <b>health regions</b>, private care homes, emergency services, and long term care homes. The current list of G22 members is available through WCB and in the Saskatchewan Association for Safe Workplaces in Health (SASWH) Policy Manual.</p> <p><u>Amendment:</u> Replace reference to "health regions" with "Saskatchewan Health Authority".</p> <p><b>Section 6.1 - Board Structure</b></p> <p>b) Portion relating to Worker Directors</p> <p>Five (5) Worker Directors appointed by the individual unions as follows:</p> <ol style="list-style-type: none"> <li>One (1) Canadian Union of Public Employees</li> <li>One (1) Health Sciences Association of Saskatchewan</li> <li>One (1) Service Employees International Union West</li> <li>One (1) Saskatchewan Government and General Employees' Union</li> <li>One (1) Saskatchewan Union of Nurses</li> </ol> <p><b>One (1) Worker Director as appointed by the five worker/worker representatives:</b></p> <ol style="list-style-type: none"> <li>One (1) Worker Director at Large</li> </ol> <p><u>Amendment:</u> Remove line above number 6 referring to "One (1) Director at Large as appointed by the five worker/worker representatives" as it appears to identify 7 Board members</p>	<p><b>MOTION:</b> To approve the proposed changes to the Bylaws as presented. Moved by John Knoch (Saskatchewan Health Authority). Seconded by Gwen Jones (Regina Residential Resource Centre). Carried.</p>

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	<p>as opposed to the 6 which is the balance against the 6 Worker Directors.</p> <p><b>Section 6.7 - Filling Vacancies</b></p> <p>a) If a vacancy occurs on the Board, the remaining Directors may appoint a qualified person to fill the vacancy. In the absence of a quorum, the remaining Directors shall, as soon as possible, call a meeting of members to fill the vacancy.</p> <p><u>Amendment:</u>          "If a vacancy occurs on the Board, the remaining Directors may appoint a qualified person to fill the vacancy <b>in the category in question</b>. In the absence of a quorum, the remaining Directors shall, as soon as possible, call a meeting of members to fill the vacancy".</p> <p>b) If the number of elected or appointed Directors is increased, a vacancy or vacancies on the Board equal to the number of the authorized increase shall thereby be deemed to have occurred. Said vacancy or vacancies may be filled by the remaining Directors appointing a qualified person to fill the vacancy or vacancies.</p> <p><u>Amendment:</u> Remove entire 6.7 b)</p>	
5. Auditors' Report	<p>Denise Dick, Treasurer of the Finance Committee reviewed the audited financial statements providing background on some of the more noteworthy expenditures from 2017.</p> <p>KPMG was satisfied with all accounting practices, processes and procedures for 2017.</p>	<p><b>MOTION:</b> To approve the 2017 Audited Financial Statements as presented. Moved by Lorelei Fletcher (Selo Gardens Personal Care Home). Seconded by Krista Korbo (Moose Jaw Families for Change). Carried.</p>
6. Adjournment	Adjourned	