**Slips, Trips, and Falls Inspection Checklist**

Inspection Date: \_\_\_\_\_\_\_\_\_\_

Area Inspected: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person(s) Performing Inspection: Specific Inspection Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **General**  | **Yes** | **No** | **N/A**  | **Action Required**  | **Comments** |
| Are all work areas clean and organized? |  |  |  |  |  |
| Are there spill clean-up procedures in place? |  |  |  |  |  |
| Are spill kits stocked and location(s) identified? |  |  |  |  |  |
| Is there a standard for proper housekeeping in your area? |  |  |  |  |  |
| **Walkways and Aisles** |  |  |  |  |  |
| Are aisles and passageways kept clear? |  |  |  |  |  |
| Are aisles and walkways appropriately marked? |  |  |  |  |  |
| Are doorways blocked by equipment and other moveable objects? |  |  |  |  |  |
| **Floors** |  |  |  |  |  |
| Are there any hard/smooth floors in potentially wet areas? |  |  |  |  |  |
| Are wet surfaces covered with nonslip material? |  |  |  |  |  |
| Can water be tracked onto smooth surfaces from snowy or rainy outdoor weather? |  |  |  |  |  |
| Is poor draining causing pooling of fluids? |  |  |  |  |  |
| Are there any worn or damaged floor mats causing potential trip hazards? |  |  |  |  |  |
| Are there any floor surface transitions that are sudden or not easily noticed? |  |  |  |  |  |
| Is there inadequate or improper signage about hazards? (wet floor, stairs, etc.). |  |  |  |  |  |
| **Stairs and stairways** |  |  |  |  |  |
| Are there any isolated low steps? (for example, a single step that people may not be expecting). |  |  |  |  |  |
| Is there sufficient lighting in the area? |  |  |  |  |  |
| Does any step have rise or tread that is too small or too large? |  |  |  |  |  |
| Are any steps slippery or damaged? |  |  |  |  |  |
| Are handrails adequate and in good repair? |  |  |  |  |  |
| **Outdoor Areas** |  |  |  |  |  |
| Is there a buildup of moss or vegetation on pathways? |  |  |  |  |  |
| Are there potholes in footpaths or walkways, raised missing or broken concrete? |  |  |  |  |  |
| Are there protruding or uncovered grates or drains in pedestrian access areas? |  |  |  |  |  |
| Is there a buildup of snow/ice on walkways? |  |  |  |  |  |
| Is lighting in common areas sufficient? |  |  |  |  |  |
| Are there any problematic areas? For example – areas where snow builds up, areas where there is insufficient lighting. |  |  |  |  |  |
| Are salt, sand and shovels readily available at entryways? |  |  |  |  |  |
| Are grounds kept in good repair? No clutter, tall grass and weeds, uneven terrain. |  |  |  |  |  |
| **Shops, maintenance areas** |  |  |  |  |  |
| Is the shop equipped with spill cleanup materials? (ex. Floor dry, mops, squeegees, etc.). |  |  |  |  |  |
| Are work areas free of trip hazards? (ex. Cords, hoses, tools). |  |  |  |  |  |
| Is there standing water in any areas of the shop? |  |  |  |  |  |
| Is there a safety footwear requirement for all shop and maintenance areas? |  |  |  |  |  |
| Is there proper signage at entranceways into shops and maintenance areas? (ex. Authorized personnel only, PPE required, etc.). |  |  |  |  |  |
| Is there a process in place when parts and freight arrive?  |  |  |  |  |  |
| Are there areas or workstations that are cluttered or congested? |  |  |  |  |  |
| Is there a written fall protection plan in place? |  |  |  |  |  |