

MINUTES - DRAFT
Saskatchewan Association for Safe Workplaces in Health
ANNUAL GENERAL MEETING
Virtual – Via Webex
March 20, 2024

Item	Discussion	Action/Decision
1. Call to Order	Denise Dyck, Chair of the SASWH Board of Directors, called the meeting to order at 1:07 p.m. A truth and reconciliation acknowledgement was read, and Denise went over housekeeping items for the meeting, including the virtual voting process and how attendees could submit questions and event feedback.	
2. Adoption of the Agenda	The agenda was reviewed. No edits were identified.	MOTION: To adopt the 2024 Annual General Meeting agenda as presented. - Moved by Racheal Martens (SHA). - Seconded by Jason Monteith (SEIU). Carried.
3. Approval of the 2023 AGM Minutes	Denise shared some highlights from the 2023 Annual General Meeting. The minutes from the meeting were reviewed. There were no edits identified.	MOTION: To accept the minutes from the 2023 Annual General Meeting as presented. - Moved by Genny Goodyear (SGEU). - Seconded by Racheal Martens (SHA). Carried.
4. Proposed Bylaw Amendments	Brent Kitchen, Chair of the Bylaws and Governance Committee, provided a side-by-side comparison of the proposed changes to the SASWH bylaws. Edits were primarily made to simplify language, update Board and Committee processes for virtual meetings and virtual voting options, and to reflect SASWH’s current administrative practices.	MOTION: To accept the 2024 SASWH bylaw amendments as presented. - Moved by Wyatt Munson (SHA). - Seconded by Racheal Martens (SHA). Carried.
5. CEO Report	Sandra Cripps, SASWH CEO, presented a high-level summary of the Association’s work in 2023:	

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	<ul style="list-style-type: none"> - SASWH trained 15,172 participants in 2023, a 46% increase from 2022. - Defensive Driver Training for EMS Professionals was rolled out in Saskatchewan. - Update on the work currently being done by the National Alliance for Safety and Health in Healthcare (NASHH). - Update on Infection Prevention and Control (IPAC) initiative with home operators in Saskatchewan. <p>Healthcare industry statistics around injury types, causes of injuries, and OHS contraventions were also shared.</p>	
6. Auditors' Report of Financial Statements	<p>Mike Edge, Board Treasurer and Chair of the Finance Committee, provided an overview of the 2023 Auditors' Report which was prepared by MWC Professional Chartered Accountants.</p> <p>SASWH remains in a solid financial position.</p> <p>A motion was put forward for MWC Professional Chartered Accountants to be appointed as auditor for the 2024 fiscal year.</p>	<p>MOTION: To accept the 2023 Audited Financial Statements as presented.</p> <ul style="list-style-type: none"> - Moved by Racheal Martens (SHA). - Seconded by Krishna Vegunta (HSAS). Carried. <p>MOTION: To approve the appointment of MWC CPA as auditor for the 2024 fiscal year.</p> <ul style="list-style-type: none"> - Moved by Travis Bell (SHA). <p>Seconded by Racheal Martens (SHA). Carried.</p>
7. Adjourn	Denise adjourned the meeting at 1:57 p.m.	